



UK
Part of ABP Food Group



FirstUp¹
from ABP UK

BUSINESS ADMINISTRATION APPRENTICESHIP

ABP UK is a major division of the ABP Food Group with factories in Ireland, UK and Europe, ABP's commitment to excellence impacts on every aspect of its business. Our teams of experienced and reliable meat experts are passionate about building lasting partnerships in the European retail, manufacturing and food service sectors.

Our customers are the major multiples and high profile caterers and require the best 365 days of the year. That means central packing and sophisticated distribution, a revolutionary supply chain in the industry which is being led and developed by ABP. Only well-resourced companies can compete for such business.

We want the best people to work for us and we know that a supportive and friendly working environment plays a key role in attracting and retaining employees. We promote the sharing of knowledge and invest strongly in training and development.

WHAT WILL IT INVOLVE?

As a Business Administration Apprentice, you will be speaking to lots of people on the telephone and be a first point of contact in one of our busy offices so we're looking for people who are willing to learn and enjoy working with people, are excellent at communicating and care about delivering the highest standard of customer service to our internal and external customers. In return, you will be part of a large Food Group with over 6000 employees in the UK and Ireland. We are a fantastic Company to work with.

In your first 12 months you will complete a **LEVEL 2 APPRENTICESHIP IN BUSINESS AND ADMINISTRATION. YOU COULD PROGRESS TO DO LEVEL 3 AFTER THIS.**

Full training is given on the job for all aspects of this apprenticeships and **NO PRIOR EXPERIENCE IS REQUIRED** – we are looking for your **POTENTIAL & YOUR PERSONALITY.**

AM I ELIGIBLE ?

Above all we are looking for enthusiastic and ambitious individuals who would like a career in Business Administration. You don't need any experience we just want people who are willing to learn.

REQUIREMENTS

- Be aged 16 to 19
- Have the right to work in the UK.
- Not be in full time education or hold a degree.

Applications:

Please send a full CV with a covering letter to:

Sonia Riveiro, People Change Manager, ABP UK, Inveralmond Industrial Estate, Perth, PH1 3XB

Or by email: sonia.riveiro@abpbeef.com