

Breadalbane Community Campus Catering Booking Form

Contact:	Event:	
Group/Organisation:	Date:	
Address:	Billing Information:	
	Purchase Order Ref:	
Tel:	Internal Customers Only - Finance Code:	
Email:	Number Attending:	Time:

Corporate and Hospitality Catering *(prices exclude VAT)*

Menu 1 - £6.80	Menu 2 - £9.50	Menu 3 - £10.90	Menu 4 - £6.80	Menu 5 - £7.00	Menu 6 - £9.50	Menu 7 - £9.50
Qty	Qty	Qty	Qty	Qty	Qty	Qty

Day Delegate A - £6.50	Day Delegate B - £8.70	Day Delegate C - £10.90	Tea, Coffee - £1.60	Shortbread - £0.60	Tray Bake - £1.00	Soup & Bread - £2.20
Qty	Qty	Qty	Qty	Qty	Qty	Qty

Sandwiches - £2.10	Soup & Sandwich - £4.30	Crisps & Dip - £0.60	Fresh Fruit - £1.00	Yoghurt - £0.80	Fruit Juice - £2.30	Mineral Water - £1.00	Sparkling Drinks - £2.85
Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty

Party and Group Menus *(prices include VAT)*

Soup & Sandwich - £4.30	Pie, Beans & Fries - £4.20	Lasagne - £4.20	Stovies - £4.20
Qty	Qty	Qty	Qty

Activity Pack 1 - £4.95	Activity Pack 2 - £4.70	Activity Pack 3 - £4.40	Activity Pack 4 - £4.40	High Tea - £9.50	Afternoon Tea - £4.95
Qty	Qty	Qty	Qty	Qty	Qty

Special Requests *(please detail timing information, special dietary requests and additional comments):*

Bespoke Catering *(use this space if you are requesting bespoke catering and not our standard menus):*

Cancellation Policy and Charges	For Internal Use Only (Campus)
Please advise a minimum of 24 hours in advance of any changes to numbers, timing or requirements. A charge of up to 50% of the original cost may be levied if cancellations are given at less than 48 hours notice. The scale of charges will be those applicable at the time of service provision.	Sent to Tayside Contracts On:
	Signed:
By submitting this form, I accept in addition to the terms and conditions applicable to facility hire, the campus code of conduct .	Booking Ref:
	Comments:
	Tayside Contracts Invoice Ref: