



PERTH & KINROSS COUNCIL

Education & Children's Services

If you or someone you know would like a copy of this document in another language or format, (on occasion only a summary of the document will be provided in translation), this can be arranged by contacting Customer Service Centre on 01738 475000.

ان احتجت أنت أو أي شخص تعرفه نسخة من هذه الوثيقة بلغة أخرى أو تصميم آخر فيمكن الحصول عليها (أو على نسخة معدلة لمخصص هذه الوثيقة مترجمة بلغة أخرى) بالاتصال ب: الاسم: Customer Service Centre رقم هاتف للاتصال المباشر: 01738 475000

اگر آپ کو یا آپ کے کسی جاننے والے کو اس دستاویز کی نقل دوسری زبان یا فارمیٹ (بعض دفعہ اس دستاویز کے خلاصہ کا ترجمہ فراہم کیا جائے گا) میں درکار ہے تو اس کا بندوبست سروس ڈیولپمنٹ Customer Service Centre سے فون نمبر 01738 475000 پر رابطہ کر کے کیا جاسکتا ہے۔

如果你或你的朋友希望得到這文件的其他語言版本或形式 (某些時候，這些文件只會是概要式的翻譯)，請聯絡 Customer Service Centre 01738 475000 來替你安排。

Jeżeli chciałbyś lub ktoś chciałby uzyskać kopię owego dokumentu w innym języku niż język angielski lub w innym formacie (istnieje możliwość uzyskania streszczenia owego dokumentu w innym języku niż język angielski), Proszę kontaktować się z Customer Service Centre 01738 475000

P ežete-li si Vy, anebo n kdo, koho znáte, kopii této listiny v jiném jazyce anebo jiném formátu (v n kterých p ípadech bude p eložen pouze stru ný obsah listiny) Kontaktujte prosím Customer Service Centre 01738 475000 na vy ízení této požadavky.

Если вам или кому либо кого вы знаете необходима копия этого документа на другом языке или в другом формате, вы можете запросить сокращенную копию документа обратившись Customer Service Centre 01738 475000

Ma tha thu fhèin neo duine a dh'aithnicheas tu ag iarraidh leth-bhreacadan fhàipear seo ann an cànan eile neo ann an cruth eile, (aig amannan cha bhith ach gearr-chunntas a-mhàin ri fhaighinn air eadar-theangachadh) faodar seo fhaighinn le bhith a' cur fios gu: Customer Service Centre 01738 475000



Council Textphone Number 01738 442573

All Council Services can offer a telephone translation facility

www.pkc.gov.uk

(PKC Design Team - 2013172)

Structuring Classes in Primary Schools



in Perth and Kinross



How does a school decide how many classes to have?

Each year, primary schools are allocated a number of class teachers based on the total number of pupils on the roll of the school.

When it comes to setting up class groups, there are maximum numbers of children which can be in any class. These are as follows:

- *P1: 25 children*
- *P2 and P3: 30 children*
- *P4 - P7: 33 children*
- *any composite class: 25 children*

There is also a maximum number of children which can be accommodated in each classroom. This is determined by the floor area of the room.

Taking account of all of these factors, the school's headteacher and senior managers group children into registration classes to make best use of available teachers and classrooms.

How does the headteacher decide on class groups?

If a school has more than one P1 class, the headteacher takes account of several factors in allocating classes including:

- *each child's date of birth;*
- *transition reports provided by a nursery or pre-school provision;*
- *gender;*
- *family circumstances;*
- *creating learning groups.*

Across the school, class structures may be changed from one session to another due to a number of factors including:

- *the whole school roll for the new session and the number of teachers allocated to the school;*
- *children joining or leaving the school at each stage;*
- *classroom capacities;*
- *the known needs of individual learners;*
- *creating learning groups.*

How does the headteacher make up a composite class - one with children from more than one year group?

When a composite class is required, the headteacher will be guided in the first instance by each child's date of birth, so that children are in a class group with those close to them in age. At times, where unusual circumstances exist, headteachers will also take other relevant, individual factors into account when allocating children to classes. These might include:

- *family circumstances;*
- *significant gender imbalance;*
- *overview of additional support needs;*
- *creating learning groups.*

How do teachers meet the needs of all learners when children are at different ages and stages?

The job of each class teacher is to provide learning experiences and activities which make the best use of all available resources in meeting the needs of all learners.

The age range in a class can be six months (for example, in a composite class in a large school), or seven years (for example, in our smallest schools). Across Perth and Kinross, class teachers engage in careful planning, assessment, tracking and recording of learning to ensure that every child can make good progress in their learning.

It is important to note that the nature of learning in 21st century Scotland means that the provision of high-quality learning experiences is not dependent on registration class structures. In the context of Curriculum for Excellence, schools organise their learners in a range of groupings for various purposes, to engage children and to challenge them. This approach gives children opportunities to form positive relationships with children from across all the stages of the school from nursery to P7.

