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(TW/KL)



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Dear Parent/Carer

Tracking and Reporting Consultation

A process to review the tracking and monitoring systems within Breadalbane Academy has recently been conducted, involving all teaching staff. During this review process a variety of discussions were held on the following themes; number of parents evenings held, number of parental reports completed and the volume of comments contained within each parental report.

Tracking and reporting systems within all Perth and Kinross secondary schools have also been researched in order to ensure that good practise and potential system issues could be identified and considered prior to any potential changes being made.

On completion of this review process, one significant change has been proposed for which we now wish to seek parental views on before confirming implementation for session 2018/19. The proposed change is to remove full parental reports for all year groups and replace them with more frequent reports with shorter comments. This change is being proposed to increase the communication that is received by parents/guardians, specifically on the theme of pupil learning. It is also worth noting that all other secondary schools in Perth and Kinross have already made this system change, or are planning to for session 2018/19.

To ensure clarity of our current tracking and reporting system and to allow a comparison with the proposed changes, I have summarised both below;

Current Arrangements

S1-3

- 1 parents evening per year group
- 1 "full report", with extended comment, per year group
- 1 "tracking report", which includes ratings only (behaviour, effort and homework), per year group



S4-6

- 1 parent evening opportunity per year group
- 1 "full report", with extended comment per year group
- 1 "tracking report", which includes ratings only (behaviour, effort, homework, target grade and working grade), per year group
- 1 "tracking report", which includes ratings only (behaviour, effort, homework, target grade and working grade) and an optional comment at teachers discretion, per year group

Proposed New Arrangements

S1-3

- Continue with 1 parents evening per year group
- Remove "full report", with extended comment, per year group
- Keep the number of reporting events the same with 2 reports. However, both reports to include ratings (behaviour, effort and homework) and a short comment.

S4-6

- Continue with 1 parents evening per year group
- Remove "full report"
- Keep the number of reporting events the same with 3 reports. However, all reports to include ratings (behaviour, effort, homework, target grade and working grade) and a short comment, per year group.

In order to gather parental views on these proposed changes, a short electronic survey has been set-up and can be completed using the link <https://goo.gl/forms/CxeEjH1KaulxmWE93>
This survey will be open and can be completed until 2pm on Wednesday 27th June 2018.
If you have any questions regarding this consultation process then please don't hesitate to get in touch with me.

Yours faithfully



Tim Woodcock
Depute Headteacher