

4th September 2018



John Devine M.A. (Hons); M.Ed; SQH
Headteacher

Breadalbane Academy
ABERFELDY PH15 2DU
Tel 01887 822300 • Fax 01887 820464
Email breadalbane@pkc.gov.uk
Website www.breadalbane.pkc.sch.uk

Dear Parent/Carer

Reporting

Reporting is the sharing of information about learning, among children and young people, parents and staff. All schools are required to provide parents with information on their child's progress at regular intervals throughout the year through a range of activities to help support and improve learning. Through a variety of reporting approaches, you should receive clear information on your child's progress at regular intervals throughout the year. This will ensure you are up to date about how your child is progressing.

Last session pupils, parents and staff were consulted on their views with regards to reporting. It was recognised that reporting is carried out through a variety of approaches – the Breadalbane Reporting Jigsaw (attached) shows a range of reporting mechanisms employed throughout the primary and nursery.

In response to the consultation a number of changes to the reporting structures and formats within the primary and nursery are taking place with effect of this session, these include:

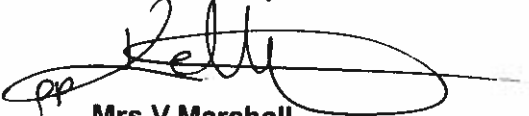
- Open Session timings. Open Sessions will continue to be held roughly once a month but in order to help provide parental choice and improve access, the day of the week will vary. In term one they will take place on a Friday, in term two on Thursdays, term three on Wednesdays and in the final term on Tuesdays. The nursery session will be 2.30-3.00 and then the primary session will be 3.00-3.25. These sessions continue to be an opportunity for parents/carers to come into class to see their child's work and learning logs, which show skills development and progress, as well as discuss learning with their child. The first session is Friday 7th September and a full list of dates for the year will be published in the school newsletter.



- The timing of Parent Contact Meetings has changed. Instead of being held in November and March they will now be held in September and March. This will allow parents/carers to discuss progress and how to support learning early in the session. The dates for the primary contact meetings in September are the 25th and 26th. A letter with the arrangements and how to book appointments will be issued to primary parents shortly.
- Report formats have changed to a more readable format with written comments for literacy, numeracy, health & wellbeing and learning across the curriculum still being included and other curricular areas being reported through a simple visual format. The reports will continue to be issued in June.

Thank you to the many pupils, parents and staff who contributed to the consultation which has driven these changes. Should you wish to feedback on an aspect of reporting or have any queries please do not hesitate to contact me.

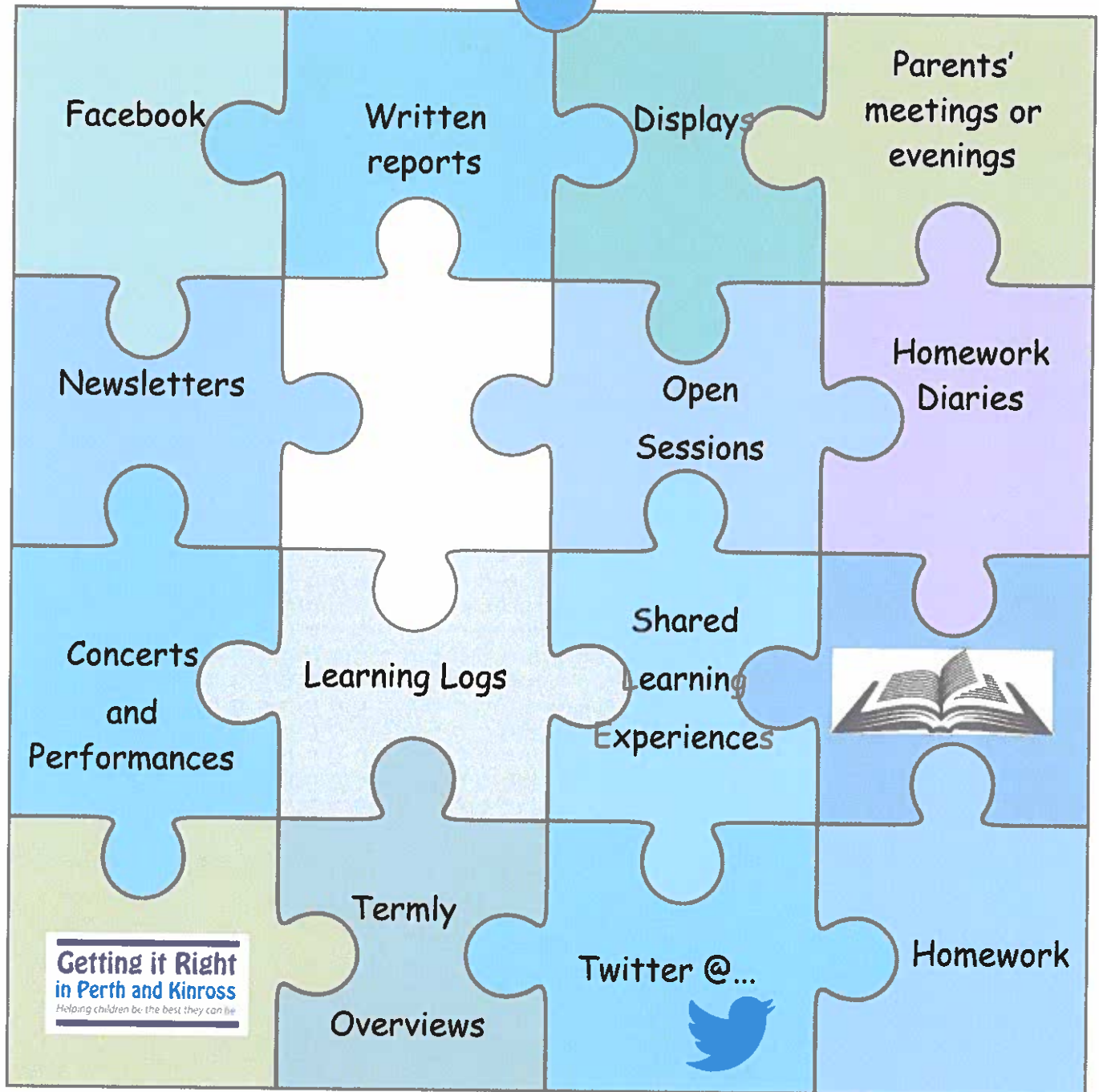
Yours faithfully

A handwritten signature in black ink, appearing to read 'V Marshall', with a large, sweeping flourish extending to the right. There are some small initials 'pp' written to the left of the signature.

Mrs V Marshall
DHT (Primary)



Reporting: The Whole Picture



The 'Reporting Jigsaw' above is an overview of the opportunities that Breadalbane Academy Primary are providing to parents and carers as a way of communicating and reporting children's progress and learning.