

April 2019



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*Headteacher*

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Dear Pupil

### **SQA Examinations and Study Leave Arrangements 2019**

I am writing to provide you with information regarding the upcoming SQA exams, study leave arrangements and change of timetable details.

It has been agreed that all pupils sitting one exam or more will be entitled to full study leave. All pupils who have no exams to sit are required to attend school, as normal, until all of their coursework is complete. Once this has been achieved then a work experience opportunity will be offered.

This year's SQA exam diet begins on Thursday 25<sup>th</sup> April, therefore study leave will begin on Wednesday 24<sup>th</sup> April and runs until Tuesday 28<sup>th</sup> May (both dates inclusive). During study leave pupils are expected to attend Exam Preparation Sessions that are delivered by subject teachers for the full day before an exam, and for a double period in the 2 days preceding this. There will be an SQA Assembly held for all S4-6 pupils on Wednesday 17<sup>th</sup> April where a full timetable of Exam Preparation Sessions will be issued as well as a personalised exam timetable detailing the exact dates, times and locations of every exam a pupil is sitting. Exam Preparation Sessions are invaluable in providing additional support, advice and guidance to pupils in the run up to exams.

Our school is a normal working environment throughout the study leave period so whenever a pupil is in school for an exam or Exam Preparation Session they are required to be in full school uniform.

All pupils will return to school on Wednesday 29<sup>th</sup> May and begin following their new timetable of subjects they wish to study next session.

An induction day will take place for new S5 pupils on Monday 3<sup>rd</sup> June with an S6 induction day taking place on Tuesday 4<sup>th</sup> June. School uniform is not required for pupils on the day of their induction.

May I take this opportunity to thank you for your support and to wish your son/daughter every success in the forthcoming national examinations.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T Woodcock'.

**Mr T Woodcock**  
**Depute Head Teacher**

