



2<sup>nd</sup> December 2020

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Dear Parent/Carer

### **Parents Information Session – Teams/Glow**

As part of our digital resilience planning, we are pleased to offer an online information session for Breadalbane Academy parents looking at Glow and Teams from the pupil perspective.

This will take place on Wednesday 9 December at 7pm and the session should last no more than 40 minutes.

We will look at how to navigate Glow, and demonstrate elements of Teams for Education including assignments, files and Office 365.

This session is primarily aimed at secondary parents, however parents of pupils in P4-7 may also find some of this relevant.

To register for this event, please click [here](#) and we will forward the meeting link to your email address.

Yours faithfully

**Ms J Sanderson**  
**Principal Teacher of Business & Digital Literacy**

