



## **Breadalbane Academy Nursery Duty of Candour Report**

All health and social care services in Scotland have a Duty of Candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about the Duty of Candour in our services. This short report describes how our care service has operated the Duty of Candour during the time between 1 April 2020 and 31 March 2021.

### **1. How many incidents happened to which the Duty of Candour applies?**

Between 1 April 2020 and 31 March 2021 there have been no incidents to which the Duty of Candour applied.

### **2. Information about our policies and procedures**

Where something has happened that triggers the Duty of Candour, our staff report this to the Headteacher who has responsibility for ensuring that the Duty of Candour procedure is followed.

The nursery staff record the incident and report as necessary to the Care Inspectorate. When an incident has happened, the Headteacher and staff set up a learning review. This allows everyone involved to review what happened and identifies changes for the future.

Signed:

**John Devine**  
Headteacher