



Meeting:	School Fund Meeting	
Date & Time:	Monday 29 th March 3:45pm	
Location:	Teams	
Attendance:	JD, KL, FF, NF, RM, SD, VM	Action
Apologies:		
1)	<p>Welcome JD welcomed everyone to the meeting.</p>	
2)	<p>Minutes KL went over each action point from the previous minute and provided feedback.</p> <ul style="list-style-type: none"> • Battlefields Trip refunds have all been issued. • KL identified the grants paid into school fund and has appropriately named the projects. • KL still working with teachers to reduce the balance of long-term projects. • Previous school fund requests have been processed. • Cheque has been sent to cover cost items from the Nursery Jackets project. <p>Minutes approved by RM.</p>	
3)	<p>Account Update / Balance Transfers KL informed the committee that the account was sitting at £23,108.64 as of 28th February. The General Reserve is sitting at £11,240.50.</p> <ul style="list-style-type: none"> • KL informed the group that a cheque has been sent to Save the children for the monies raised on Christmas Jumper Day. KL will transfer the remaining £269.41 to be transferred into GR – approved. • SD enquired about the remaining funds in the Outdoor Education project and requested to keep them for the next year when activities should hopefully be able to take place once more – approved. • KL asked if the long standing Enthuse grants - projects 12, 13 and 30 could be transferred into GR – approved. • Transfer of remaining funds in Support FOG of 56p into GR – approved • Transfer of remaining funds in PE Team Strips of £1.94 into GR – approved • Transfer of remaining funds in Westminster trip of £30 into GR - approved 	KL
4)	<p>Committee Member JD noted that as this would be FF last meeting before her maternity leave commenced another person would have to join the committee until her return to work. A discussion then took place on the process. FF has spoken with Russell Edwards who has shown an interest in the post until FF returns. The committee agreed with this appointment. JD to speak with Russell.</p>	KL
5)	<p>School Fund Requests Caroline Stewart, PT HE: requested £200 to set up a pupil craft club that will take place during lunchtimes – approved.</p> <p>Sam Thorne, PT Performing Arts: requested £100 for sheet music for virtual performances - approved</p> <p>Sam Thorne, PT Performing Arts: requested £299.99 to purchase video editing software – KL to request ST meet with JD and RM to discuss further.</p> <p>Sam Thorne, PT Performing Arts: requested £1471 to purchase Yamaha 3.5 octave orchestral xylophone - KL to request ST meet with JD and RM to discuss further.</p>	KL KL KL KL

6)	<p>Eve-Marie Shore, PT Performing Arts: requested £475.00 to purchase quad wireless microphone system with 4x tie clip mics - KL to request EMS meet with JD and RM to discuss further.</p> <p><u>AOB</u> There was no other business brought to the table. JD thanked everyone for attending the meeting and wished FF well for her maternity leave.</p>	KL
----	--	----

Distribution:
Mr Devine
Mrs Leighton
Mrs Munro
Mrs Marshall
Mr Douglas
Mrs Ferguson
Mrs Fennell

Signed: 

Date: 23/06/2021