



Meeting:	School Fund Meeting	
Date & Time:	Thursday 16 <sup>th</sup> December 2021 12pm	
Location:	Teams	
Attendance:	JD, KL, RE, NF, SD, VM, RM	<b>Action</b>
Apologies:		
1)	<p><b><u>Welcome</u></b>          JD welcomed everyone to the meeting.</p>	
2)	<p><b><u>Minutes</u></b>          JD asked KL to go over the action points from the previous minute and provide updates.</p> <p>Nursery Inclusion Funding: stating that Leanne Donnachie has found no evidence that an application was submitted by BA and that schools were given 6 months to spend the funds. KL has gone back to Leanne and asked for confirmation if the must be returned or if they can be spent. KL will provide an update at the next meeting.</p> <p>DofE: SD provided an update on the funds previously borrowed. KL to email Mr Clarke for an update and copy SD.</p> <p>School Fund Requests: all approved requests from the previous meeting have been processed. RM provided an update on the purchase of an oven for the Primary, this should be installed in time for the start of the new school term.</p> <p>Minutes approved by RM.</p>	KL
3)	<p><b><u>Account Update / Balance Transfers</u></b>          KL provided an update of the account as per the bank statement on 30<sup>th</sup> November: £24,593.70. Due to unexpectedly being out of school, KL does not have a prepared summary, but will send this out to the committee before the end of term.</p>	KL
4)	<p><b><u>School Fund Requests</u></b>          M Turnbull, Music teacher requested £125 to purchase XLR leads and an Electro Acoustic Ukuele – approved.</p> <p>K Ritchie, Computing and Science teacher requested £500 for the use of various DofE equipment purchases – denied. KL to go back and explain that when submitting requests information on what the money would be used for along with costings must be supplied. KL to also inform KR of the £1500 Community grant money already in the DofE pot and a possible further £1000. KL will note that there is still the outstanding £500 of funds due to Outdoor Education.</p>	KL  KL
5)	<p><b><u>AOCB</u></b>          No items were raised.</p> <p>JD thanked everyone for attending and closed the meeting by wishing everyone a Happy Christmas.</p>	

Distribution:  
 Mr Devine  
 Mrs Leighton  
 Mrs Munro  
 Mrs Marshall  
 Mr Douglas  
 Mrs Ferguson  
 Mr Edwards

Signed:

Date:

26/12/22