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Dear Parent/Carer

I hope you have all had a lovely holiday and are looking forward to pupils returning to school. I am writing to remind you of a few things and also want to ensure pupils know where to go tomorrow.

Nursery Pupils Entering and Leaving

All nursery pupils will now enter and leave nursery through the main nursery entrance. The doors will be open from 8.55am and 2.55pm to allow parents/carers to access the foyer. Staff will then meet and release pupils at the inside nursery door (or inside Gaelic door). The cloakrooms will remain within the nurseries to help promote pupil independence and easy access when going outdoors. In the nursery foyer will be a whiteboard for you to note anyone different picking up that day. If you forget to note this on the board please phone the school office as without this information we will be unable to release pupils to someone other than the parent/carers.

Primary Pupils Entering and Leaving

At the start of the day, GME, P1, P2, P5 and P7 pupils line up in the upper area of the P4-7 playground. Those classes are also released from this area at the end of the day. P3, P4 and P6 pupils line up in the lower area of the P4-7 playground and are released there at the end of the day.

Primary parents should continue to wait outside the playground gates before and after school to allow pupils to easily access and navigate the playgrounds. Please note that tomorrow P1 parents can accompany their child into the playground and then the classroom for a few minutes. On Thursday, the P1 parents can come into the playground and line up with their child. From Friday, P1 pupils should enter the playground without their parent/carers. There will be staff available to help pupils who require support to come in.

To ensure that we keep our registers up to date, if primary pupils go home for lunch they should leave through reception and let the receptionist know that they are leaving. When they return to school during or at the end of lunch they need to let the receptionist know that they have returned. The exception to this rule is P7 pupils going into town on Fridays as we can register this within the primary.



Attendance

It is important that all pupils are present for the start of the day. This allows lunches to be ordered, plans for the day shared and activities to start in a timely manner. If pupils arrive late to nursery or primary this can be unsettling for the child as well as disruptive for other pupils and staff. If you have difficulty getting your child into school, please discuss this with the your child's key worker or teacher as we may be able to support you with this.

Although it is important for pupils to attend school everyday we recognise that there are occasions when this is not possible. Please ensure that you let the school office know if your child will be off in order to ensure we mark it appropriately on the register. If we do not hear from parents/carers then we are required to start making contact with families as part of our safeguarding procedures.

Communicating with Staff

When key workers or teachers accompany pupils out at the end of the day, sometimes it is possible to have a quick chat about any concerns or queries you may have. However, it may be easier and more convenient to contact the school office who will let the relevant member of staff know that you wish to speak to them. If you prefer to email, please send the message to breadalbane@pkc.gov.uk and the email will be forwarded onto the staff member. Emailing the school account rather than individuals directly means that, should the staff member be absent or unavailable, the email can be passed onto someone else.

Items to Bring

Please ensure that nursery children come with:

- Sun cream and, if you want them to wear one, a sunhat
- Appropriate clothing and footwear for being outdoors
- Indoor shoes to keep in nursery
- A change of clothes including at least one pair of pants
- Nappies and wipes if required

Primary pupils should:

- Wear school uniform every day, including the days they have PE. Depending on the outdoor learning activity, teachers may ask pupils to wear non-school uniform at times but they will ensure you are aware of this in advance
- Bring a PE kit that can stay in the classroom. Pupils need shorts, sports leggings or tracksuit bottoms, a T-shirt and appropriate footwear. Football strips are not permitted. Please note for safety reasons, during PE lessons pupils need to tie their hair back and take off any jewellery or, if not possible, cover up earrings.
- Have indoor shoes for changing into every day. Black gym shoes are ideal for this and can also be used for most PE activities.
- Bring a water bottle every day. This should be in addition to any drinks in lunchboxes as these are sometimes stored elsewhere. The water bottles should only contain water, however, if this is an issue for your child please let the class teacher know.
- Ideally have a painting apron to ensure their clothes are protected during art lessons. This does not need to be a specific art apron – often shirts or T-shirts that are a size or two bigger make excellent art aprons.

It is vital that all items are labelled with the child's name – this will help maximise the chances of any misplaced items being returned to their rightful owner.

We recognise that you may not have all the required items or have them yet. The Parent Council has recently arranged for the Thrift Shop in Aberfeldy to always have a rail of free school uniform which you may wish to make use of. If you are having difficulty providing any of the items please don't hesitate to get in touch with me. Further information on clothing grants, including eligibility criteria and the application process can be found here: [Free school meals and school clothing grants - primary and secondary - Perth & Kinross Council \(pkc.gov.uk\)](#)

Further information about the school can be found on the school website [Welcome to Breadalbane Academy | Aberfeldy, Scotland](#) Our school handbook provides a wide variety of information and can be found here: <https://www.breadalbane.pkc.sch.uk/our-school/our-handbook/>

We look forward to welcoming new and returning pupils tomorrow.

Yours faithfully

V.L. Marshall

Mrs Marshall
Depute Headteacher