



Belonging, Believing,
Breadalbane Academy
Aspiring, Achieving!

Meeting:	School Fund Meeting	
Date & Time:	Thursday 24 th March 2022	
Location:	Teams	
Attendance:	JD, KL, RE, NF, SD, VM, RM, RS	Action
Apologies:		
1)	<p>Welcome KL welcomed everyone to the meeting. JD was in attendance at another meeting and would be joining momentarily.</p>	
2)	<p>Minutes</p> <ul style="list-style-type: none"> The committee went over the previous minutes. KL confirmed the requests from the previous meeting have all been ordered and received, KL and SD had a short discussion on the DofE / Basil Death grant money. Minutes approved by SD. JD joined the meeting. 	
3)	<p>Account Update / Balance Transfers KL informed the group that there had been an issue with the SF package, this required the finance officer to amend before KL was able to update and reconcile. KL provided an update of the account as per the bank statement on 28th February: ££23,039.60. Now the account is updated KL will be finalising amounts raised for various charities and will send out donations.</p> <p>KL noted the only project of any concern was the Primary Christmas Party. KL explained this was due to parents not paying. KL will keep this open and continue to chase outstanding payments.</p> <p>KL requested for £1.44 funds remaining in project 14 – Pit Stop to be transferred to GR – Approved.</p> <p>KL provided the committee with an overview on the upcoming fundraiser for the Ukraine Day organised by D Mclean and A Cooper.</p>	KL
4)	<p>School Fund Requests K Wallace, PT Primary requested £250 to purchase Lego and other equipment for lunchtime clubs. This was discussed by the committee. KW and VM to look and see if this would come under PEF, if not SF would be happy to support and approve.</p> <p>M Turnbull, Music Teacher requested £60-£100 to purchase guitar jack leads. There was a discussion on what budget this should come under. KL to go back to MT and to ask him to put a case for the purchase to the Headteacher with a view for it to come from DSM – request denied.</p> <p>NF to speak with Alex Gibson to request a stock take be completed on other equipment used for events in the hall. KL will raise an order to replenish any equipment required.</p>	KW/VM KL NF/KL
5)	<p>AOCB JD thanked RM for her service to the committee as Secretary noting that this would be her last meeting. KL will be acting up in her role until a new BM is appointed and RS will be acting up as Campus Management Officer.</p> <p>JD thanked everyone for attending and closed the meeting.</p>	

Distribution:

Mr Devine
Mrs Leighton
Mrs Munro

Mr Russell Mrs Marshall Mrs Ferguson
Miss Stewart Mr Douglas

Signed: 

Date 06/10/2022