



Meeting:	School Fund Meeting	
Date & Time:	Friday 31 st March 2023 15:30pm	
Location:	ICT Suites	
Attendance:	JD, KL, NF, SD, VM, JG	Apologies: RE
		Action
1)	<p><u>Welcome</u></p> <p>JD welcomed everyone to the meeting, including JG who is shadowing KL.</p>	
2)	<p><u>Minutes</u></p> <ul style="list-style-type: none"> • JD went over action points from the previous minutes. • S6 Hoodies (project code 21) - £209 to be transferred into General Reserve • £3000 from PC – used for transport for panto, Scottish Parliament and ski trips. KL confirmed £3000 has been received from PC. 	
3)	<p><u>Account Update / Balance Transfers</u></p> <p>KL informed everyone that the bank account balance is currently high for the following reasons:</p> <ul style="list-style-type: none"> - Awaiting high-cost charges to come through the Integra recharge e.g., CERN trip costs. - Income from S6 hoodies, yearbook, prom, charity and P4-7 playground – all awaiting payment. • Transfer of £6.80 from Activities Week 22 to General Reserve – agreed. • Transfer of £128.67 from Prom 22 to General Reserve – agreed. • Transfer of £500.00 from Comrie Croft Dep to General Reserve – agreed. • Transfer of £15.23 from Comrie Croft 22 to General Reserve – agreed. • Transfer of £54.91 from Xmas Parties 21 to General Reserve – agreed. • Transfer of £311.67 from Comrie Croft 22 to Comrie Croft 23 – agreed 	KL KL KL KL KL KL
4)	<p><u>School Fund Requests</u></p> <p>Caryn Turver requested £274.99 for a metal container for the P1-3 playground – approved.</p> <p>Eve-Marie Shore requested £1150.00 for Oliver! Rehearsal material, orchestration pack and license – approved.</p> <p>Vicky Marshall requested £80.00 for World Book Day tokens – approved.</p> <p>Chris Milne requested £150.00 for PKC Book Award – buying short and longlisted titles – approved.</p> <p>Vicky Marshall requested £100.00 for Primary entry fee (MOD entries) to participate in a cultural event – approved.</p> <p>Melvyn Turnbull requested £1000.00 for 4 hanging mics for the Assembly Hall stage. This was declined as it is campus/school equipment.</p>	KL KL KL KL KL KL
5)	<p><u>AOCB</u></p> <p>KL informed the group that the School Fund audit had taken place, and no issues or concerns were flagged. reminded the group that there should be a School Fund meeting every term but notes that this has been difficult recently due to staffing issues and strike days causing meetings to be cancelled.</p> <p>JD thanked everyone for attending and closed the meeting.</p>	

Distribution:
Mr Devine
Mrs Leighton
Mrs Galloway
Mrs Marshall
Mr Douglas
Mrs Ferguson
Mr Edwards

Signed: *James Galloway*

Date: 31/03/23